

MEMORANDUM FOR CONTRACTING OFFICER

SUBJECT: Within Scope Information for Contract No. F16PX02667 - National Environmental Policy Act Services for South Farallon Islands House Mouse Eradication Environmental Impact Statement

1. Description of Changed Work

- a. Identification of Change: *How was the change identified? Changes are commonly identified during design, performance of the contract or during site inspections. Changes were identified during the review of public comments on the Revised Draft EIS and interagency discussions. The need for contingency plans to be included in the Final EIS was noted in comments from the U.S. Environmental Protection Agency as well as a review of lessons learned from past projects and best management practices for rodent eradication projects. The need to include an assessment of potential impacts to Essential Fish Habitat, and consultation with NOAA-National Marine Fisheries Service (NMFS), was discovered in a discussion with NMFS regulatory staff.*

To conduct these additional tasks, an extension to the period of performance is necessary. In addition, the Service has experienced a delay in its decision to identify a preferred alternative for the project while awaiting the results of a study. This is causing delays in completing the Final EIS and other associated environmental compliance (if any action alternative is chosen), furthering the need to extend the period of performance.

- b. Description of Change: *Provide a description of the proposed change. Include the absolute value of the change (i.e. the sum of all additions and deletions). Changes will include: 1) assisting the Service with the development of contingency plans for both a) marine and terrestrial bait spills and b) unforeseen non-target impacts; and 2) conducting an assessment of impacts to Essential Fish Habitat, including consultation with NMFS. The estimated additional cost for these tasks is \$50,500.*

- c. Necessity for Change: *Why is the change needed? What is the impact if not addressed? These changes are needed to assure that the Farallon House Mouse Eradication Plan Final EIS is a complete and legally defensible document and to assure that all required environmental compliance has been completed. The potential impacts if not addressed are increased risk of lawsuits if we are found to be not in compliance with the law and established policies.*

2. Scope of Initial Procurement

What is the overall, general scope of the initial procurement? This information is typically stated as general information within the performance work statement / statement of work.

The general scope as identified in the Scope of Work: "The Contractor shall assist the U.S. Fish and Wildlife Service (Service) in the preparation of a Final Environmental Impact Statement (EIS) and related environmental compliance documents for the proposed South Farallon Islands House Mouse Eradication. The Draft EIS was completed in 2013."

What was the original procurement environment? Was the procurement sole-sourced or set-aside? How many proposals were received? What was the award amount?

This award was solicited as best value, with a set aside for Total Small Business. Two quotes were received. The award amount was \$130,000.

3. Within Scope Determination

Provide details, supported by the information above, why you think the modification should be considered in scope. To be within scope, the change should have been fairly and reasonably within the contemplation of the parties at the time the contract was made. The determination of whether changes lie beyond the contract's

general scope typically entails comparing the total work performed by the contractor with the work called for by the original contract. If the function of the work as changed is generally the same as the work originally called for, the changes fall within the contract's general scope.

The changes requested are within the scope of the original contract because the additional tasks identified are needed to complete the South Farallon Islands House Mouse Eradication EIS.